

DeskSlate Privacy Policy

Effective Date: July 26, 2026

DeskSlate is a browser-based task management application provided by **Portico Consulting**. This Privacy Policy explains what information DeskSlate collects, how that information is used, and the choices available to users.

1. Information We Collect

Account Information

When you create a DeskSlate account, we collect information such as:

- Your email address
- Your display name
- Your password

Passwords are not stored in readable form. They are processed and stored using appropriate password-security practices.

User-Created Content

DeskSlate stores the information you create while using the service, including:

- Tasks and task titles
- Task notes and descriptions
- Categories
- Urgency and priority settings
- Board columns and column arrangements
- Quick Lists and Quick List items
- Completed-task information
- Application preferences and settings

This information is stored so that your DeskSlate content can be synchronized and made available when you use the extension.

Authentication Information

DeskSlate stores an authentication token and basic account information in Chrome's local extension storage. This allows you to remain signed in and access your account without entering your password each time you open the extension.

Authentication information is used only to provide secure access to your DeskSlate account.

Support Communications

When you contact DeskSlate support, we may collect:

- Your name
- Your email address
- The contents of your support request

- Technical details that you voluntarily include

This information is used to respond to your request and troubleshoot problems.

Technical and Diagnostic Information

DeskSlate and its supporting services may collect limited technical information necessary to operate, secure, and troubleshoot the service. This may include:

- Server request information
- Dates and times of requests
- Error messages
- Application status and performance information
- Internet Protocol address
- Browser or extension version
- Security-related events, such as unsuccessful authentication attempts

DeskSlate does not collect your general browsing history or monitor the websites you visit.

2. How We Use Information

We use collected information to:

- Create and administer DeskSlate accounts
- Authenticate users
- Store and synchronize tasks and other DeskSlate content
- Provide password-reset and email-verification messages
- Maintain user preferences
- Respond to support requests
- Diagnose technical problems
- Monitor service availability and performance
- Protect DeskSlate and its users from unauthorized access, abuse, and security threats
- Improve the reliability and functionality of the service

DeskSlate does not use user information for advertising.

DeskSlate does not sell personal information or user-created content.

3. Service Providers

DeskSlate uses a limited number of service providers to operate the application:

- **InterServer** provides server hosting for the DeskSlate application programming interface and database.
- **PostgreSQL** is used as the database system and operates on the DeskSlate server hosted by InterServer.
- **Resend** is used to deliver transactional emails, including account-verification and password-reset messages.
- **Better Stack** is used to monitor service availability and assist with error detection and operational troubleshooting.
- **Google Chrome** provides the browser-extension platform and local extension-storage functionality.

These providers may process limited information only as necessary to provide their respective services.

4. Data Sharing

DeskSlate does not sell, rent, or trade personal information.

Information may be shared only:

- With the service providers described in this policy
- When necessary to provide the DeskSlate service
- When required by law, legal process, or a valid governmental request
- When reasonably necessary to protect the security, rights, or property of DeskSlate, Portico Consulting, its users, or others
- In connection with a merger, acquisition, reorganization, or transfer of the DeskSlate service, subject to appropriate privacy protections

5. Chrome Web Store Limited Use Disclosure

DeskSlate's use and transfer of information received from Google Chrome APIs complies with the Chrome Web Store User Data Policy, including its Limited Use requirements.

Information obtained through Chrome extension permissions is used only to provide and improve DeskSlate's user-facing task-management functionality. It is not used for personalized advertising, creditworthiness decisions, or purposes unrelated to DeskSlate's primary functionality.

DeskSlate does not transfer Chrome user data to third parties except as necessary to provide or improve the application, comply with applicable law, protect against security threats or abuse, or as part of a business transfer subject to appropriate privacy protections.

6. Data Security

DeskSlate uses reasonable administrative, technical, and organizational measures to protect user information.

Information transmitted between the DeskSlate extension and the DeskSlate server is sent using HTTPS encryption. Authentication credentials and tokens are handled as sensitive information and are not intentionally disclosed publicly.

No internet-based service can guarantee absolute security. Users should use a unique, strong password and protect access to their browser and email account.

7. Data Retention

Account information and user-created DeskSlate content are generally retained while your account remains active.

When you delete your DeskSlate account, the account and associated user-created content are scheduled for deletion from the active DeskSlate system. Limited information may remain temporarily in backups, security records, or operational logs when reasonably necessary for system recovery, fraud prevention, legal compliance, or security purposes.

Support communications and technical records may be retained for a reasonable period when needed to resolve issues, maintain security, comply with legal obligations, or improve service reliability.

8. Account and Data Deletion

You may delete your DeskSlate account through the account settings available within the DeskSlate extension.

Deleting your account removes your ability to access the account and initiates deletion of the associated DeskSlate content from the active system.

You may also request assistance with account or data deletion by emailing:

deskslate@porticoconsulting.net

To protect user accounts, we may need to verify that a deletion request came from the account owner.

9. Your Choices

You may:

- Review and update your account profile within DeskSlate
- Change your password
- Delete individual tasks and Quick List items
- Delete your DeskSlate account
- Contact us with questions about your information
- Stop using DeskSlate and uninstall the extension at any time

Uninstalling the Chrome extension does not automatically delete your DeskSlate account or information stored on the DeskSlate server. To delete server-stored information, use the account-deletion feature or contact DeskSlate support.

10. Children's Privacy

DeskSlate is not knowingly directed to children under 13, and we do not knowingly collect personal information from children under 13.

Anyone who believes that a child has provided personal information to DeskSlate may contact us so that we can investigate and remove the information where appropriate.

11. Changes to This Policy

We may update this Privacy Policy when DeskSlate's functionality, data practices, service providers, or legal obligations change.

The updated policy will be posted on the Portico Consulting website with a revised effective date. Material changes may also be communicated through DeskSlate or by email when appropriate.

12. Contact Us

Questions, requests, or concerns regarding DeskSlate or this Privacy Policy may be directed to:

Portico Consulting

Email: deskslate@porticoconsulting.net

Website: www.porticoconsulting.net